

# Form 1

REGULATION 24  
Building Act 1993 (Act)  
BUILDING REGULATIONS 2018

## APPLICATION FOR BUILDING PERMIT

Level 1, 649 Bridge Road,  
Richmond, Victoria 3121  
**P:** 03 9421 0421  
**F:** 03 9421 3921  
**E:** office@bsgm.com.au

**To the Relevant Building Surveyor:** .....

**From:**

\*Owner/\*Agent of Owner .....

\*ACN/\*ARBN.....

Postal Address:.....

Suburb:.....State:.....Postcode:.....

Address for serving or giving of documents: (No PO Box).....

Contact Person:.....Telephone.....

Email:.....Fax.....

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies ☐ *†tick if applicable*

**Lessee responsible for building work**

Indicate if lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by the lessee..... ☐ *†tick if applicable*

**\*Ownership details:** (if applicant is agent of owner)

Name of Owner(s).....

\*ACN/\*ARBN.....

Postal Address:.....

Suburb:.....State:.....Postcode:.....

Contact Person:.....Telephone.....

Email:.....Fax.....

**Property details**

Number.....Street/Road.....

City/Suburb/Town.....Postcode.....

Lot/s.....LP/PS.....Vol.....Fol.....

Crown allotment.....Section.....Parish.....County.....

Municipal District.....Allotment area (for new dwellings only).....m<sup>2</sup>

Land owned by the Crown or public authority ☐ *†tick if applicable*

**Builder:** (if known)

Name:.....Telephone:.....

Postal Address:.....

Suburb:.....State:.....Postcode:.....

## Building Practitioners and/or architect

a) to be engaged in the building work

Name..... Category/Class ..... Registration No.....

Name..... Category/Class ..... Registration No.....

(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

b) who were engaged to prepare documents forming part of the application for this permit

Name..... Category/Class ..... Registration No.....

Name..... Category/Class ..... Registration No.....

Name..... Category/Class ..... Registration No.....

Name..... Category/Class ..... Registration No.....

### Nature of building work (tick if applicable or give other description)

Construction of a new building	<input type="checkbox"/> †	Alterations to an existing building	<input type="checkbox"/> †
Demolition of a building	<input type="checkbox"/> †	Removal of a building	<input type="checkbox"/> †
Extension to an existing building	<input type="checkbox"/> †	Change of use of an existing building	<input type="checkbox"/> †
Re-erection of a building	<input type="checkbox"/> †	Construction of a swimming pool or spa	<input type="checkbox"/> †
Construction of a swimming pool or spa barrier	<input type="checkbox"/> †	Other (give description)	<input type="checkbox"/> †

Description of building work if “Other” selected: .....

Proposed use of building:.....

### Owner-Builder

I intend to carry out the work as an owner builder. [Yes / No]

### Cost of building work:

Is there a contract for the building work? [Yes / No]

If yes state contract price \$..... (GST inclusive)

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$..... (GST inclusive)

### Stage of building work

If application is to permit a stage of the work-

Extent of stage ..... Cost of work for this stage \$ ..... (GST inclusive)

Signature .....

Signature of applicant

Print Name ..... Date .....

By signing this application for building permit, I **confirm** that no other person has been appointed as the relevant Building Surveyor for this project. Subject to Section 81(1) of the Building Act 1993, the appointment of a private building surveyor cannot be terminated without the written consent of the Victorian Building Authority.

\*Delete if inapplicable

† Tick if applicable